



**Child Protection Observation / Disclosure Record**

Recording suspicions of abuse and disclosure:

Child's Name:.....Child's Age.....

Child's Address:.....

Date of Observation / Disclosure: Day:..... Month:..... Year:.....

Time of Observation / Disclosure: Hour:.....Minute:.....

An objective record of Observation / Disclosure including exact words spoken by child:

Person to whom the concern was reported:.....

Date:..... Time:.....

Any other person present at the time:.....

Signed:..... Date:.....

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**This report will be signed and dated and kept in a confidential file by the Welfare Officer.**

Report actioned as required (Welfare Officer): .....

Report closed & filed (Welfare Officer): .....